

A5/2024: Housing Benefit Award Accuracy Initiative for the financial year ending March 2025

Introduction

Who should read – HB Staff.

Bulletin Content:

- Guidance manual
- Queries
- Introduction
- Background
- HBAA Initiative funding for FYE March 2025
- Volumes and maximum funding amount payable to each participating LA
- Move to Universal Credit
- Performance management approach
- Recovery of funds
- HBAA Indicator scores
- FCR activity
- Targeted FCRs
- Data description
- Data delivery
- Supported accommodation (specified exempt) and temporary accommodation HBAA Initiative guidance
- 'LA flexibilities' in selecting cases and deletion of non-high-risk cases
- Filtering toolkit
- Actions for LAs in preparation for April 2024
- MI – Accurate recording
- HBMS referrals, including SERs
- Additional HBMS fraud intervention MI
- HBAA Initiative funding allocations methodology and estimated volumes
- Other fraud and error activities
- HBMS Self-employed earnings rules
- HBMS rules
- HBAA Initiative profiled activity volumes and indicative funding for FYE March 2025

Introduction

1. The Department for Work and Pensions (DWP) will continue to work with local authorities (LAs) to tackle fraud and error through the Housing Benefit Award Accuracy (HBAA) Initiative from 1 April 2024 onwards and has secured funding of approximately £9.4 million for the financial year ending (FYE) March 2025.
2. This circular sets out all the details of the HBAA Initiative for FYE March 2025. The funding is designed to support LAs undertaking the prescribed activities to proactively identify unreported changes and make sure the right amount of benefit is paid to the right person at the right time.
3. In consultation with LA representatives on the Practitioners' Operational Group, the Local Authority Partnership, Engagement and Delivery (LA-PED) division has agreed that participation should be in line with the Verify Earnings and Pensions (VEP) service. In other words, we shall assume that LAs will participate unless they provide exceptional reasons not to. Examples of exceptional reasons could include loss of building or a cyber-attack.
4. An all LA HBAA and VEP Initiatives call was held on 21 March 2024 and the recording of this call can be found on Glasscubes (posted on 22 March 2024).

Background

5. The Spending Review of 2020 awarded DWP funding for a five-year period to support the baring down on Housing Benefit (HB) Fraud and Error through the HBAA Initiative.
6. The first two years of the Initiative were impacted by LAs' capacity to deliver because of the COVID-19 pandemic and, consequently, it was run on the basis of LAs 'opting in'. However, the Initiative became mandatory for LAs to participate from year three onwards.

HBAA Initiative funding for FYE March 2025

7. A launch letter for FYE March 2025 (year five) was sent to all LAs on 21 February 2024, providing details of DWPs plans to continue focusing on improving award accuracy for HB with effect from 1 April 2024.
8. LAs participating in the Initiative for the FYE March 2025 will receive additional funding to enable them to undertake the following activities:
 - HB Full Case Reviews (FCRs)
 - HB Matching Service (HBMS) referrals, including: Self-employed Earnings Reviews (SERs)

- The correct recording of case interventions and case outcomes using LA IT systems only to inform SHBE (Single Housing Benefit Extract).

9. The frequently asked questions on the Initiative have been shared with LAs previously and 'version 3' is available on Glasscubes in the HBAA Initiative folder.

10. Funding for FYE March 2025 was secured in the 2020 Spending Review. The settlement from HM Treasury included funding up to FYE March 2025. DWP has assured HM Treasury the funding will be used to pay for additional staff or to backfill for existing staff.

11. However, LAs are permitted some flexibility to spend the funding on relevant activities carried out in connection with administering the HBAA Initiative. This could include the purchase of software that will make the HBAA Initiative review process more effective. Any use of robotics solutions must be in line with DWP policy. LAs should refer to the letters from Paul Selby sent by email to LAs on 15 February 2021 and 3 June 2021.

12. LAs who choose to use part of the funding to purchase software should notify DWP at lawelfare.frauderrordebt@dwp.gov.uk as soon as possible with details of what has been purchased and the amount and or percentage of funding used. This information is required to form a complete picture of LA performance and potentially to help identify and share process efficiencies.

13. LAs should note that if the option is taken to use funding for non-staffing solutions, full performance will still need to be maintained.

Volumes and maximum funding amount payable to each participating LA

14. The volumes and funding amount payable to each LA is provided at Annex D. These amounts will be confirmed in an HB subsidy circular and a single payment paid into LA bank accounts in April 2024.

15. LAs should complete activities month by month leading to 100% completion of their funded activities by 31 March 2025. Funding continues to be based on the same unit costs as previous years:

- FCR £21.43
- SERs £31.16
- HBMS £13.26

16. Do note that these unit costs are averages and we acknowledge that the complexities of some cases will mean that more time is needed to complete some reviews compared to others.

Move to Universal Credit

FCRs

17. As in other years, LAs will receive funding to support the completion of FCRs based on their proportion of high-risk cases. We acknowledge that a large proportion of these cases will be Working Age and, as such, will be subject to migration to Universal Credit (UC) action during FYE March 2025.

18. On this basis we still expect LAs to undertake FCRs on Working Age cases but will want LAs to consider the complexity and duration needed to complete any of the Working Age FCRs highlighted as high risk (as there may be a risk of migration to UC action occurring before LA activities are complete). LAs are advised they can move down the list to choose cases that make best use of the funding provided, including Pension Age reviews which are not subject to migration to UC action.

HBMS and SERs

19. The funding for the completion of HBMS referrals and SERs has been tapered. This is due to the expectation that the numbers will significantly reduce as the year progresses in response to the UC migration of the Working Age HB caseload throughout the course of FYE March 2025.

20. It is expected there will be a significant reduction in the overall Working Age HB caseload. So, we ask LAs to complete the HBMS referrals and SERs as soon as possible as this will maximise the opportunity to remove fraud and error in the HB caseload ahead of UC migration action.

Performance management approach

21. LA-PED's Performance Development Team (PDT) receives regular performance information on the Initiative's activities. PDT monitors this information and engages directly with LAs where volumes of activities undertaken do not appear to be in line with funding expectations. PDT will also consider the quality of outcomes achieved and will work with LAs to better understand underlying factors that may be influencing variations in these outcomes.

22. As in previous years, PDT will send performance information to individual LAs which include both volumes of activities and the outcomes declared (in other words, changes in benefit entitlement).

23. It is for individual LAs to profile completion of their activities. However, for performance management purposes, the assumption will be that LAs will complete 100% of their funded activities over the 12-month duration of the Initiative (which may include front ending HBMS referrals and SERs).

24. PDT's Performance Relationship Managers (PRMs) continue to undertake their routine regular calls with HB service managers within each LA. LAs should use this opportunity to discuss the HBAA Initiative and to provide details of their delivery plans.

25. Many LAs will also be aware that PDT offer free professional consultancy support. If any LA wish to work with them on this, or any aspect of HB service delivery, they will assign someone to provide this support. LAs can contact PDT at lawelfare.pdt@dwp.gov.uk

Recovery of funds

26. DWP may have to seek the recovery of some or all of the funding where after working with an LA over a period, performance improvement has not been realised or sufficient evidence of exceptional reasons has not been provided. Examples of exceptional reasons have been given in paragraph 3 of this circular.

HBAA Indicator scores

27. DWP provides LAs with HBAA Indicator management information (MI) on a quarterly basis.

28. The HBAA Indicator scores remain a reliable measure of LAs' activities to identify reductions in HB.

29. An anonymised list of all LAs' HBAA Indicator data is posted onto Glasscubes, alongside graphics depicting the trends by region and Office for National Statistics grouping.

FCR activity

Definition of the FCR activity

30. An FCR requires the LA to look at and consider all the current claim details and evidence associated with the claim, as well as any other fresher information or evidence they can source for the weekly HB award to be reviewed.

31. We are not prescribing how LAs undertake these reviews. The key elements are that LAs should:

- review and validate whether the current information associated with the claim remains correct
- seek evidence from the claimant and or their representative, either face to face, over the phone, digitally or by post

- use all available data including digital (where appropriate), with the aim of identifying any changes of circumstances and recalculating a claimant's HB award accordingly.

Targeted FCRs

32. From 1 April 2024, LAs will need to undertake FCRs on their share of the top 400,000 HB cases identified nationally by the HBAA risk score. LA can use local knowledge and intelligence to make better informed choices when choosing cases to provide the best return on investment.

33. The risk model predicts the probability of an HB case having a change of circumstance and is a good predictor of the likelihood that a case has an unreported change of circumstances. It also predicts that LAs will get the greatest return on investment by reviewing high risk cases.

34. As stated in paragraph 18, LAs should use this as a guide towards completing their FCRs and, where there is a risk owing to migration to UC action of Working Age cases, LAs should use their own judgement and choose cases where there is high probability that a review can be successfully completed. In all likelihood, it is expected that the majority of reviews undertaken by LAs will be of Pension Age.

Data description

35. Since March 2020, all LAs receive their Caseload Risk Data as part of their monthly HBMS files delivered via Transfer Your File. Each 'live' HB claim, informed by each LA's latest Single Housing Benefit Extract (SHBE) return, is assigned a 'risk' score, with claims ranked from highest risk to lowest risk in the report.

36. The top 400,000 cases attracting the highest risk scores are identified separately at a national level, apportioned, and then marked accordingly within each LA's monthly data.

37. LAs are asked to undertake an FCR on at least the volume of cases funded, starting with those with the highest risk scores (where practicable and reasonable to do so). Where the LA has already undertaken an FCR within the previous 12 months, the LA will need to determine the value of undertaking a further review on a case by case basis. If the LA chooses not to review the case again, they should move onto the next suitable case on their risk score list for consideration. (see paragraphs 49 to 52 'LA flexibilities' selecting cases and deletion of non-high-risk cases)

38. Where volumes of separately identified high risk cases are lower than expected (in other words, based on the resource funded to undertake FCR activity) then the LA should consider undertaking additional FCRs based on the next suitable case on their risk score list.

39. The Caseload Risk Data will be refreshed monthly. LAs are likely to see fluctuations in those cases marked as high risk due to a number of factors, such as changes in the live caseload, changes to HB claimants' circumstances or seasonal factors built into the DWP risk model, which allocates the risk score.

Data delivery

40. LAs will recognise the Caseload Risk Data through the following file name AOBWR627_LAID_RISK.csv.

41. LAs will be expected to identify volumes of cases from the file each month and upload into their IT Systems to commence FCR intervention activity. LA IT software supplier guidance is available to support LAs in the uploading of cases in a format acceptable to your IT System.

42. The first download of data (HBMS file) in scope of FYE March 2025 activities was issued to LAs between the week commencing 4, 11, 18 and 25 March 2024 (weeks 1 to 4 of the HBMS data sharing cycle).

43. The final download of data (HBMS File) in scope of FYE March 2025 activities will be issued to LAs between week commencing 10, 17, 24 February 2025 and week commencing 3 March 2025 (weeks 1 to 4 of the HBMS data sharing cycle).

Supported accommodation (specified exempt) and temporary accommodation HBAA Initiative guidance

44. The HBAA risk model predicts that supported accommodation and temporary accommodation cases are of a higher risk than the average HB case and are, therefore, more likely to have a change in a 12-month period.

45. LA-PED has listened to feedback from LAs who believe that the way in which they manage supported accommodation and temporary accommodation cases assists in identifying changes as they happen. Research confirms that although these types of cases are classified as high-risk, they may have low impact on benefit recalculation.

46. LAs do not need to default to supported accommodation and temporary accommodation cases for FCR purposes and can select from lower risk cases provided that LAs:

- are assured the relationships with the supported accommodation and temporary accommodation providers are robust and that they share all necessary changes timeously
- have other processes in place to manage and capture all changes in relation to supported accommodation and temporary accommodation caseloads

- consider carrying out an FCR on individual supported accommodation and temporary accommodation cases where it would be appropriate to do so

47. If an LA decides that they will not carry out FCRs on supported accommodation and temporary accommodation cases due to reasons listed above, we strongly recommend that a small sample of cases are chosen regularly to ensure systems and processes are effective in capturing changes.

‘LA flexibilities’ in selecting cases and deletion of non-high-risk cases

48. The risk model selects cases where there is a likelihood of a change occurring and not of an overpayment occurring.

49. See paragraph 30 for the FCR definition. Those LAs who participated in the Initiative for years one, two, three and four may have already reviewed some of the cases marked with a ‘Y’ as high risk.

50. If the same cases appear as high risk that have already been recently reviewed, within the past 12 months, LAs may move to cases further down the list. Where these are not marked with a ‘Y’ LAs should use local knowledge of their caseload to then select the most appropriate cases for review. As stated, this consideration will also need to take into account the migration to UC action of Working Age cases over the course of FYE March 2025.

51. LAs do not necessarily have to delete all the cases without the ‘Y’ indicator (for high-risk cases) as per IT software supplier risk file loading instructions. As an example, if an IT software supplier loading instruction states:

- “Column N - You may want to remove records that do not have column N - top 400k equal to Y from the csv file. That way LAs can concentrate on these records. Then delete this column.”
- An LA may wish to ignore if they wish or need to look at cases without a ‘Y’ and by default a lower ‘risk rating’.

Filtering toolkit

52. Some LA IT software suppliers may already have provided functionality that assists LAs filtering cases where recent FCRs have been undertaken.

53. However, for LAs who need additional functionality in filtering their cases, a bespoke excel spreadsheet with user instructions has been provided by an LA and uploaded to Glasscubes for the benefit of all LAs. This can be found within each of the IT software supplier areas and in the HBAA folder in the LA Data Share (all LAs) area. The documents are:

- primary spreadsheet for HBAA reviews (Excel document)

- HBAA high risk spreadsheet – filtering procedure (Word document)

Actions for LAs in preparation for April 2024

54. Accurate MI recording on LA IT systems is a vitally important part of the Initiative for all component parts (after actioning the FCRs, SERs and HBMS cases).

55. To support performance monitoring it is important that LAs, who receive funding for the FYE March 2025, fully and accurately record information in line with guidance on their IT systems to enable the accurate capture of MI through SHBE for FCRs, SERs and HBMS referrals.

Setting the intervention

56. Set an intervention on your systems for all FCRs and HBMS or SER referrals. This will ensure the recording of an “R Record” (Fraud Intervention Record) within SHBE and the accurate collation of MI for the total HBAA case volumes undertaken by LAs.

57. FCR interventions should be identified by selecting ‘High Risk Score Case Referral from HBMS’ from the drop-down menu.

58. HBMS or SER interventions should be identified by selecting ‘HBMS Data Match Referral’ from the drop-down menu.

Recording the outcome

59. LAs should follow the guidance and use the new change source codes to record outcomes:

- LAs should be using code 21 high risk score case referral from HBMS from the drop-down menu
- LAs should also be using code 20 HBMS data match referral from the drop-down menu for HBMS referrals

60. More details on the process for setting and recording outcomes within LA IT systems for all HBAA interventions is included within HBAA Initiative process guides, held within IT software supplier areas on Glasscubes.

61. For those, LAs who participated in HBAA year four, the last date for input of an FCR/SER/HBMS intervention start date on their LA IT systems, to count towards year four performance was the day prior to you taking a copy of your SHBE to be submitted to DWP during:

- SHBE week 1 LAs – Week commencing 26 February 2024
- SHBE week 2 LAs – Week commencing 4 March 2024
- SHBE week 3 LAs – Week commencing 11 March 2024

- SHBE week 4 LAs – Week commencing 18 March 2024

For Example: A week one LA took a copy of their SHBE on Friday 22 February 2024 to be submitted to DWP on Tuesday 27 February 2024. Therefore, the last date for an intervention start date to be input and recorded on their LA IT System would have been on Thursday 21 February 2024.

62. LAs should continue to follow-up and record outcomes for all interventions set up on their IT systems, in line with details in paragraph 59, to ensure all data is captured and reported for year 4. It should be noted that DWP refreshes its data for 2 to 3 months after the March 2024 SHBE returns to ensure all information is captured.

63. LAs can monitor their own performance for year 5 by using:

- SHBE returns which provide intervention starts and associated outcomes for both HBMS/SER and FCR. Noting that only interventions commenced after the day on which you took a copy of your March 2024 SHBE will count year 5 performance.

MI – Accurate recording

64. Paragraph 8 explained that a key component of the HBAA Initiative is the correct recording of cases and the return of MI to DWP through SHBE.

65. There has been a strong collective focus between DWP and LAs on processes and the correct recording of information on front end LA IT Systems, during FYE March 2024, to ensure that the MI via SHBE, in support of FCR/SER/HBMS performance, is as accurate as possible.

66. LAs should continue to assure themselves that all activity is correctly recorded by all agents, so that the MI derived from SHBE by DWP provides an accurate account of their HBAA performance. This is important as the risks of inaccurate MI can result in understated performance and the clawing back of funds.

67. To assist LAs in this activity they should:

- ensure all staff actioning cases are familiar with the HBAA Initiative process guidance, adjudication circular and are compliant with the standards set
- read the IT software supplier guidance to ensure the right codes are being used in the right outcome circumstances – noting that HBMS/SER interventions must be set from the HBMS referral and not as stand-alone interventions

- engage PDT's PRMs and LA IT software suppliers where they are struggling with the accurate recording of HBMS/SER activity on their 'front end' IT systems and SHBE MI

68. The actual SHBE fields DWP will be monitoring are:

Fraud and Error (F&E) detection activities record

- Field 171 - Date fraud activity initiated
- Field 173
- Record as Code 1 = High risk score referral from HBMS (Used or HBAA Full Case Reviews informed by Risk data)
- Record as Code 2 = HBMS Data Match Referral (Used for HBAA HBMS/SER Referrals)
- Field 175 - Date fraud and error detection activity completed
- Field 176 – Outcome
- Field 320 - Unique T-record identifier

Change record

- Field 50 - Weekly HB entitlement before change
- Field 248 - New weekly HB entitlement after the change
- Field 251 - Date LA first notified of change in claim details
- Field 253 - Date change of details are effective from
- Field 254 - How was the change identified?

Record as Code 21 = High risk score case referral from HBMS.

Record as Code 20 = HBMS data match referral.

(Note: These code descriptions have been updated on the LA IT 'front end' drop down menu)

- Field 255 - Date supersession decision was made on the HB claim
- Field 320 - Unique T-record identifier

Error record

- Field 264 - Weekly HB underpayment
- Field 265 - Total HB underpayment
- Field 320 - Unique T-record identifier

- Field 337 - Total HB overpayment
- Field 338 - Weekly HB overpayment
- Field 339 - Start date of payment error period
- Field 340 - End date of payment error period
- Field 341 - What was the cause of the overpayment

69. It is imperative that LAs are compliant with their IT software supplier guidance in recording information both fully and accurately on the front-end IT systems for activity relating to:

- Fraud and error detection
- change
- error

70. These data fields will feed the SHBE fields against which DWP will extract MI as detailed above.

71. It is essential that LAs put processes in place to ensure compliance in the accurate recording of FCR and HBMS/SER information on front end IT systems, which in turn is captured through SHBE to inform DWP MI reports. Failure to comply will impact both LA's and DWP's ability to effectively monitor performance and result in potentially unproductive engagement with your LA by PDT.

72. LAs should engage with their LA IT software supplier where they have any queries about their LA IT supplier guidance to make sure they are recording all required MI correctly.

73. Specifically, LAs should ensure that:

- FCR 'Reason for Fraud and Error Detection Activity' is captured as 'Code 1 – High risk score case referral from HBMS' (Field 173)
- HBMS/SER Reason for Fraud and Error Activity is captured as 'Code 2 - HBMS Data Match Referral' (Field 173)

74. LAs must not use 'Code 1 = High risk score case referral from HBMS' to identify the setting up of any other fraud detection activity not directly attributed with the new Caseload Risk Data or Code 2 = HBMS Data Match Referral to identify the setting up of fraud detection activity not directly attributed with HBMS/SER referrals. This is to avoid the corruption of data extracted by DWP from SHBE to monitor LA performance.

75. Similarly, when recording the source of an FCR's change in circumstances (Field 254) LAs should identify by Code 21 Full Case Review. When recording of the

source of a HBMS/SER change in circumstances (Field 254) LAs should identify by Code 20 HBMS.

76. The SHBE timetable of returns for FYE March 2025 is provided at Annex C.

HBMS referrals, including SERs

Data description

77. LAs already receive HBMS referrals monthly. All HBMS referrals issued to participating LAs need to be actioned. In addition to the four self-assessment income business rules, there are 23 other rules (27 rules in total). A list of the rules can be found at Annex B. Additional information on the rules can also be found by accessing the HBMS Rules Guide (Version 29), which is available on Glasscubes.

78. The self-employed data consists of four HBMS business rules, as follows:

- HBSA002: a separate business rule which identifies non declared self-employed earnings under £10,000
- HBSA003: highlighting potential discrepancies between earnings declared by the HB claimant or partner to HM Revenue and Customs (HMRC) and LA IT systems (potential overpayments)
- HBSA004: highlighting potential discrepancies between earnings declared by the HB claimant or partner to HMRC and LA IT systems (potential underpayments)
- HBHB405: identifies cases where no change has been made to self-employed earnings notified to the LA within the last 12 months.

79. It should be noted that cases of non-declared earnings that exceed £10,000 are identified and submitted direct to DWP Fraud Investigations for considered action. LAs do not receive these referrals.

80. In April 2024, HBSA002, HBSA003 and HBSA004 rules will be updated to match data against the tax year 2022 to 2023. Details of this change will be notified to LAs through a LA Welfare Direct bulletin.

81. During FYE March 2025, each LA will continue to receive the HBMS referrals (including SERs) as part of their monthly HBMS suite of rules.

82. The first download of data in scope of FYE March 2025 activities was issued to LAs between week commencing 4 March 2024 (week 1 of HBMS data sharing cycle) to week commencing 25 March 2024 (week 4 of HBMS data sharing cycle).

83. The final download of data in scope for FYE March 2025 activities will be issued to LAs between week commencing 10 February 2025 (week 1 of HBMS data

sharing cycle) and week commencing 3 March 2025 (week 4 of HBMS data sharing cycle).

84. This will constitute 12 monthly downloads of data and will form the baseline referral volumes against which HBMS activity will be monitored.

Additional HBMS fraud intervention MI

85. There are also additional HBMS MI fraud intervention requirements, supported and captured by front end IT Systems, which populate the following SHBE Fields.

86. Fraud and error detection activities record:

- Field 316 – If activity resolves an HBMS referral provide the RMS number. Annex A provides guidance on which codes to utilise
- Field 317 – HBMS Rule ID
- Field 318 – Date of HBMS Match
- Field 319 – If resolution of HBMS referral does not result in a financial adjustment, please indicate the reason why.

87. Again, it is essential that LAs familiarise themselves with ‘front end’ IT fields that require completion to ensure this information is correctly recorded and captured for reporting purposes.

88. A key aspect of the initiative linked to receipt of funding is that LAs comply with the correct recording of cases and the return of MI to DWP.

89. LAs should refer to the HBMS Rules Guide available on Glasscubes, which has been revised to better support the accurate completion and submission of HBMS MI spreadsheet returns.

HBAA Initiative funding allocations methodology and estimated volumes

FCR allocation methodology

90. There will be around 400,000 FCRs conducted over an annual period, nationwide. DWP has secured funding on this basis, using a unit cost of £21.43 per review. Each LA has been allocated funding based on the average number of their caseload that appears in the top 400,000 cases nationally in the period January to December 2023.

FCR volumes and funding

91. Funding was calculated for each LA separately and is based on an expected volume of FCRs.

92. The national number of high-risk FCRs we are asking LAs to conduct in FYE March 2025 (year 5) is approximately 400,000; this is the same number as in FYE March 2024. However, please note that there may be differences for individual LAs' annual allocation of FCRs between FYE March 2024 and FYE March 2025. This will be as a result of any changes in an LA's caseload composition over the last year that we observed on SHBE.

93. Also note that the national number of HBMS and SERs matches in FYE March 2025 will decrease by 45% and 74% respectively compared with the year before. This decrease is driven by the reduction in HB caseloads and, in particular, the movement of Working Age cases to UC. As with FCRs, do note that changes in any specific LA's HBMS and SERs allocation will depend on local changes in each LA's caseload mix.

FCR unit costs calculation

94. The unit costs of £21.43 is based on an FCR taking 57 minutes. This average was derived from the FCR pilot involving 16 LAs. LAs taking part reported an average duration of 24 minutes as the time taken to conduct an FCR. However, there was a lot of variation depending on the complexity of the case. LA-PED consulted with a number of LAs and agreed to increase the unit cost to £21.43 (57 minutes) to account for complex cases and the cost of HB debt collection, appeals and any supporting clerical administration.

95. The risk model used to calculate the risk associated with an HB case has a seasonal element and as such there will be some months when you have a much higher or lower number of cases in the top 400,000. As stated previously, we encourage LAs to carry out reviews month by month and not allow cases to build up for action towards the end of the year.

HBMS referrals allocation methodology

96. The total funding for completion of all HBMS referrals (not including SERs – see paragraph 99 for separate detail) was determined by calculating the cost of actioning all referrals issued in FYE March 2019 and adjusting this using forecasts for FYE March 2023. The unit cost is £13.26.

97. The funding allocation for each LA has been determined by calculating the percentage of the national caseload accounts for (as of October 2023) and applying this percentage to the total funding pot.

98. It has been calculated on this basis so that those LAs who already manage the accuracy of their HB caseload are not losing out.

SER allocation methodology and funding

99. As opposed to the other HBMS referrals, the total funding for the SERs was based on the forecasted self-employed caseload for April 2023, using a unit cost per review of £31.16.

100. The funding allocation for each LA has been determined by calculating the percentage of the national self-employed caseload that their self-employed caseload accounts for (as of October 2023) and applying this percentage to the total funding pot.

101. It has been calculated on this basis so that those LAs who are already proactive in reviewing their self-employed caseload do not lose out.

SER volumes

102. The volumes of SER referrals are expected to reduce throughout FYE March 2025 as cases move to UC or have a change of circumstances.

103. If an LA believes that the volume of SER referrals (Annex D) is not an accurate reflection of the volume of self-employed cases for their authority, they will need to ensure that all self-employed cases are accurately recorded on their HB IT system and ultimately SHBE, so that funding can be more accurately allocated in future years.

104. The total funding allocation is based on the forecasted self-employed caseload for FYE March 2025.

105. The unit costs of £31.16 is based on a review length of 82 minutes. This is the same amount as previously provided for the SER in 2019 (including an element for overpayment recovery action) and accounts for the complexity of the work and any supporting clerical administration.

Other fraud and error activities

106. Other business as usual fraud and error activity should continue as normal.

HBMS codes

This following list should be used to decide which result code should be selected for an HBMS referral outcome where it has identified there has been no under or over payment made to the HB claim.

The reporting to DWP of HBMS result codes are for statistical purposes only and the submission of a result code will not prevent the generation of HBMS referrals.

The HBMS match will keep occurring until the appropriate action has been taken to the HB claim to prevent the match.

It is impossible for DWP to devise a code to cover every single activity that could be carried out during a live claim. LAs are advised to select the code that best describes the circumstances.

Code 1 - Duplicate referral

This code should be selected if more than one referral has been received for the same claimant:

- this could include more than one referral under the same HBMS rule
- it could be used if more than one HBMS referral is received under different HBMS rules but for the same claimant. It is expected that all the HBMS referrals should be actioned but could be recorded within one activity and the remainder of the referrals could be recorded as duplicate

Code 2 - Changes due to Universal Credit

This code should be selected for any changes made to HB due to a claim of UC.

Code 3 - Retrospective change

This code should be selected if, in between the date of the DWP HBMS data match and DWP issuing the referral, a change of circumstances has been reported by the claimant and the referral has already been actioned by the local authority.

Code 4 - Backlog of work

This code should be selected if the local authority were aware of information in relation to a HB claim that would generate an HBMS referral, the local authority has not had time to start their action prior to the HBMS referral being issued.

Code 4E - IS/JSA clerical case

This code should be selected if Income Support or Job Seekers Allowance has been paid or is currently being paid clerically.

Code 4Z - Case already under investigation prior to receiving the HBMS data match

This code should be selected if the local authority was already investigating the information that generated the HBMS referral prior to it being received.

Code 6 - Unable to trace Occupational Pension

This code should be selected if no Occupational Pension payments could be traced for the claimant. (Only to be used on the occupational pension HBMS rules)

Code 6F - Lump sum payment

This code should be selected if the claimant has received a lump sum payment as part of their Occupational Pension. (Only to be used on the Occupational Pension HBMS rules)

Code 6G - Claimant deceased

This code should be selected if the claimant has died, and no overpayment has been created.

Code 6Z - LA error

This code should be selected if incorrect information was processed as part of a HB claim that resulted in an HBMS referral being issued. (Local authorities must correct the error to prevent further referrals being generated)

Code 7 - Terminated claim

This code should be selected upon the closure of a HB claim.

Code 8 - Non-dependant

This code should be selected if the non-dependant code is still applicable.

Code 11 - Still below applicable amount / No affect to benefit

This code should be selected if the discrepancy was highlighted by the HBMS referral but once corrected the change had no effect on the amount of HB in payment.

Code 12 - LA data error

This code should be selected if an HBMS referral has been generated due to an error found within the local authority IT system.

Code 13 - HBMS user error

This code should be selected if no other codes are suitable.

Code 14 - DWP / external data source error

This code should be selected if the HBMS referral has been generated because of incorrect data outside of DWP or a local authority. This could include HMRC or the Prison Service.

Code 15 - Temporary absence

This code should be selected if the claimant was previously or is currently temporarily absent from the HB address and does intend to return.

Code 16 - Claimant vacated

This code should be selected if the claimant no longer lives in the property where HB is being claimed and can no longer be contacted, therefore the local authority has closed the HB claim.

Code 17 - HB address correct

This code should be selected if the local authority is satisfied that the address they hold for the claimant is correct.

HBMS Self-employed earnings rules

HBHB405

This rule is designed to identify Housing Benefit claims where the amount of self-assessed earning declared to Housing Benefit for the Housing Benefit claimant and/or partner has not changed for a period of 12 months.

HBSA002

This rule is designed to identify a Housing Benefit claimant and/or partner with undeclared self-assessed earnings which are less than £10,000.00 per year.

HBSA003

This rule is designed to identify Housing Benefit claimants and/or partners who have declared self-employed earnings, which differs from self-assessed declarations and results in a potential overpayment of Housing Benefit.

HBSA004

This rule is designed to identify Housing Benefit claimants and/or partners who have declared self-employed earnings, which differs from self-assessed declarations and results in a potential underpayment of Housing Benefit.

HBMS rules

HBDB101

This rule is designed to identify Housing Benefit claimants and/or partner who have failed to declare that they are in receipt of Industrial Injuries Disability Benefit (IIDB).

HBES105

This rule has been designed to identify Housing Benefit claimants and or partners who have stated they are in receipt of Employment and Support Allowance (ESA) Income Related but there is no match to the ESA system.

HBHB001

This rule identifies more than one claim to Housing Benefit by the same person within one local authority.

HBHB403

This rule identifies Housing Benefit cases with no change to Child Tax Credit or Working Tax Credit in the last 13 months.

HBHB911

This rule identifies separate claims to Housing Benefit by the same person as a claimant at two different local authorities.

HBIB005

This rule is designed to identify when Housing Benefit only is in payment and the claimant is receiving a benefit from the Department for Work and Pensions' Pension Strategy Computer System (PSCS) and checks against records held on PSCS and identifies if the two systems hold different addresses.

The benefits on PSCS are:

- Retirement Pension
- Invalidity Benefit
- Severe Disablement Allowance
- Sickness Benefit
- Widows Benefit
- Incapacity Benefit
- Maternity Allowance
- Bereavement Benefit

HBIC201

This rule is designed to identify Housing Benefit where the claimant or partner have failed to declare that they are in receipt of Carer's Allowance.

HBIC202

This rule is designed to identify Housing Benefit claims with a Severe Disability Premium (SDP) in payment where the claimant and/or partner are being cared for are on a live Carer's Allowance claim.

HBIS005

This rule is designed to identify Housing Benefit in payment where the claimant is receiving Income Support (IS) and the HB and IS systems hold different addresses.

HBIS105

This rule has been designed to identify Housing Benefit claimants and/or partners who have stated they are in receipt of Income Support but no current entitlement to the benefit exists.

HBS055

To identify Housing Benefit (HB) in payment where the claimant is receiving Jobseeker's Allowance (JSA) and the HB and JSA systems hold different addresses.

HBS105

This rule has been designed to identify Housing Benefit claimants and/or partners who have stated they are in receipt of Job Seekers Allowance but no current entitlement to the benefit exists.

HBP005

This rule has been designed to identify a Housing Benefit claimant and/or partner who have stated they are in receipt of Pension Credit Guaranteed Credit but no current entitlement to the benefit exists.

HBRM101

This rule has been designed to identify Housing Benefit claimants who have failed to declare a change of address. Note: Differing address identified via Royal Mail data.

HBRP103

This rule is designed to identify claimants or partners who fail to declare receipt of State Pension to Housing Benefit.

HBS212

This rule is designed to identify Housing Benefit (HB) in payment where the HB claim shows that the claimant or partner is receiving contribution-based Jobseeker's Allowance (JSA), but the JSA has lapsed.

HBP001

This rule identifies claimants in an English or Welsh prison who have been or are going to be in prison for 13 weeks or more.

HBSP001

This rule is designed to identify Housing Benefit in payment where the claimant or partner is serving in a Scottish prison lasting 13 weeks or more.

HBBB001

This rule is designed to identify Housing Benefit claimants who have failed to declare a payment of Bereavement Benefit.

HBIN004

This rule is designed to identify when a local authority has not been notified of a death of Housing Benefit only claimant or their partner.

HBUC007

This rule is designed to identify where Universal Credit Housing Costs and Housing Benefit are in payment to the claimant at the same time.

HBES055

This rule is designed to identify Housing Benefit (HB) in payment where the claimant is receiving Employment and Support Allowance (ESA) and the HB and ESA systems hold different addresses.

HBCB001

The rule is designed to identify Housing Benefit in payment where a dependant aged 18 years or over is living in the household and no Child Benefit is in payment for that dependant.

SHBE timetable

Breaks

End of year Week commencing 25 March 2024

Spring Week commencing 27 May 2024

Summer Week commencing 25 August 2024

Christmas Week commencing 23 and 30 December 2024

Week number	Day of transfer	Relevant month	Earliest data extraction date	Data transfer date	LA name	LA number
Week 1	Monday	Apr-24	26/03/2024	02/04/2024	Halton	10605

Week number	Day of transfer	Relevant month	Earliest data extraction date	Data transfer date	LA name	LA number
Week 1	Monday	May-24	22/04/2024	29/04/2024	Cheshire East	10609
Week 1	Monday	Jun-24	27/05/2024	03/06/2024	Cheshire West and Chester	10610
Week 1	Monday	Jul-24	24/06/2024	01/07/2024	Blackpool	12302
Week 1	Monday	Aug-24	22/07/2024	29/07/2024	Chorley	12304
Week 1	Monday	Sep-24	26/08/2024	02/09/2024	Fylde	12305
Week 1	Monday	Oct-24	23/09/2024	30/09/2024	Hyndburn	12306
Week 1	Monday	Nov-24	21/10/2024	28/10/2024	Lancaster	12307
Week 1	Monday	Dec-24	18/11/2024	25/11/2024	Preston	12309
Week 1	Monday	Jan-25	30/12/2024	06/01/2025	Bolton	20101
Week 1	Monday	Feb-25	27/01/2025	03/02/2025	Bury	20102
Week 1	Monday	Mar-25	24/02/2025	03/03/2025	Knowsley	20201
					Liverpool	20202
Week 1	Tuesday	Apr-24	26/03/2024	02/04/2024	Warrington	10608
Week 1	Tuesday	May-24	23/04/2024	30/04/2024	Allerdale	10901
Week 1	Tuesday	Jun-24	28/05/2024	04/06/2024	Carlisle	10903
Week 1	Tuesday	Jul-24	25/06/2024	02/07/2024	Copeland	10904

Week number	Day of transfer	Relevant month	Earliest data extraction date	Data transfer date	LA name	LA number
Week 1	Tuesday	Aug-24	23/07/2024	30/07/2024	Blackburn	12301
Week 1	Tuesday	Sep-24	27/08/2024	03/09/2024	Ribble Valley	12310
Week 1	Tuesday	Oct-24	24/09/2024	01/10/2024	Rossendale	12311
Week 1	Tuesday	Nov-24	22/10/2024	29/10/2024	South Ribble	12312
Week 1	Tuesday	Dec-24	19/11/2024	26/11/2024	West Lancashire	12313
Week 1	Tuesday	Jan-25	31/12/2024	07/01/2025	Wyre	12314
Week 1	Tuesday	Feb-25	28/01/2025	04/02/2025	Oldham	20104
Week 1	Tuesday	Mar-25	25/02/2025	04/03/2025	Salford	20106
					Stockport	20107
					Tameside	20108
					Trafford	20109
					Wigan	20110
					St Helens	20203
					Sefton	20204
Week 1	Wednesday	Apr-24	27/03/2024	03/04/2024	Hart	11706
Week 1	Wednesday	May-24	24/04/2024	01/05/2024	Havant	11707

Week number	Day of transfer	Relevant month	Earliest data extraction date	Data transfer date	LA name	LA number
Week 1	Wednesday	Jun-24	29/05/2024	05/06/2024	Broxbourne	11901
Week 1	Wednesday	Jul-24	26/06/2024	03/07/2024	Welwyn Hatfield	11910
Week 1	Wednesday	Aug-24	24/07/2024	31/07/2024	Burnley	12303
Week 1	Wednesday	Sep-24	28/08/2024	04/09/2024	Charnwood	12402
Week 1	Wednesday	Oct-24	25/09/2024	02/10/2024	South Oxfordshire	13103
Week 1	Wednesday	Nov-24	23/10/2024	30/10/2024	Vale of White Horse	13104
Week 1	Wednesday	Dec-24	20/11/2024	27/11/2024	Mendip	13301
Week 1	Wednesday	Jan-25	01/01/2025	08/01/2025	Swindon	13904
Week 1	Wednesday	Feb-25	29/01/2025	05/02/2025	Sheffield	20304
Week 1	Wednesday	Mar-25	26/02/2025	05/03/2025	Coventry	20502
					London (City Of)	30101
					Camden	40101
					Hackney	40103
					Hammersmith and Fulham	40104
					Islington	40105

Week number	Day of transfer	Relevant month	Earliest data extraction date	Data transfer date	LA name	LA number
					Lambeth	40107
					Lewisham	40108
					Southwark	40109
					Westminster	40112
					Barking and Dagenham	50101
					Barnet	50102
					Bexley	50103
					Brent	50104
					Bromley	50105
					Ealing	50107
					Enfield	50108
Week 1	Thursday	Apr-24	28/03/2024	04/04/2024	Manchester	20103
Week 1	Thursday	May-24	25/04/2024	02/05/2024	Sandwell	20504
Week 1	Thursday	Jun-24	30/05/2024	06/06/2024	Greenwich	40102
Week 1	Thursday	Jul-24	27/06/2024	04/07/2024	Kensington and Chelsea	40106

Week number	Day of transfer	Relevant month	Earliest data extraction date	Data transfer date	LA name	LA number
Week 1	Thursday	Aug-24	25/07/2024	01/08/2024	Tower Hamlets	40110
Week 1	Thursday	Sep-24	29/08/2024	05/09/2024	Croydon	50106
Week 1	Thursday	Oct-24	26/09/2024	03/10/2024	Haringey	50109
Week 1	Thursday	Nov-24	24/10/2024	31/10/2024	Harrow	50110
Week 1	Thursday	Dec-24	21/11/2024	28/11/2024	Hillingdon	50112
Week 1	Thursday	Jan-25	02/01/2025	09/01/2025	Kingston upon Thames	50114
Week 1	Thursday	Feb-25	30/01/2025	06/02/2025	Merton	50115
Week 1	Thursday	Mar-25	27/02/2025	06/03/2025	Newham	50116
					Redbridge	50117
					Richmond upon Thames	50118
					Sutton	50119
Week 2	Monday	Apr-24	01/04/2024	08/04/2024	Eden	10905
Week 2	Monday	May-24	30/04/2024	07/05/2024	South Lakeland	10906
Week 2	Monday	Jun-24	03/06/2024	10/06/2024	Plymouth	11105
Week 2	Monday	Jul-24	01/07/2024	08/07/2024	East Riding of Yorkshire	17001

Week number	Day of transfer	Relevant month	Earliest data extraction date	Data transfer date	LA name	LA number
Week 2	Monday	Aug-24	29/07/2024	05/08/2024	Kingston upon Hull	17002
Week 2	Monday	Sep-24	02/09/2024	09/09/2024	Barnsley	20301
Week 2	Monday	Oct-24	30/09/2024	07/10/2024	Doncaster	20302
Week 2	Monday	Nov-24	28/10/2024	04/11/2024	Rotherham	20303
Week 2	Monday	Dec-24	25/11/2024	02/12/2024	South Tyneside	20404
Week 2	Monday	Jan-25	06/01/2025	13/01/2025	Sunderland	20405
Week 2	Monday	Feb-25	03/02/2025	10/02/2025	Bradford	20601
Week 2	Monday	Mar-25	03/03/2025	10/03/2025	Calderdale	20602
					Kirklees	20603
					Havering	50111
Week 2	Tuesday	Apr-24	02/04/2024	09/04/2024	Darlington	11302
Week 2	Tuesday	May-24	30/04/2024	07/05/2024	Northumberland	12807
Week 2	Tuesday	Jun-24	04/06/2024	11/06/2024	Hartlepool	15701
Week 2	Tuesday	Jul-24	02/07/2024	09/07/2024	Middlesbrough	15702
Week 2	Tuesday	Aug-24	30/07/2024	06/08/2024	Stockton-on-Tees	15704
Week 2	Tuesday	Sep-24	03/09/2024	10/09/2024	North East Lincolnshire	17003

Week number	Day of transfer	Relevant month	Earliest data extraction date	Data transfer date	LA name	LA number
Week 2	Tuesday	Oct-24	01/10/2024	08/10/2024	North Lincolnshire	17004
Week 2	Tuesday	Nov-24	29/10/2024	05/11/2024	Craven	17901
Week 2	Tuesday	Dec-24	26/11/2024	03/12/2024	Hambleton	17902
Week 2	Tuesday	Jan-25	07/01/2025	14/01/2025	Harrogate	17903
Week 2	Tuesday	Feb-25	04/02/2025	11/02/2025	Richmondshire	17904
Week 2	Tuesday	Mar-25	04/03/2025	11/03/2025	Ryedale	17905
					Scarborough	17906
					Selby	17907
					York	17908
					Rochdale	20105
					Newcastle-upon-Tyne	20402
					North Tyneside	20403
					Dudley	20503
					Leeds	20604
					Wakefield	20605
Week 2	Wednesday	Apr-24	03/04/2024	10/04/2024	Luton	10201

Week number	Day of transfer	Relevant month	Earliest data extraction date	Data transfer date	LA name	LA number
Week 2	Wednesday	May-24	01/05/2024	08/05/2024	Bedford	10203
Week 2	Wednesday	Jun-24	05/06/2024	12/06/2024	Central Bedfordshire	10205
Week 2	Wednesday	Jul-24	03/07/2024	10/07/2024	Milton Keynes	10403
Week 2	Wednesday	Aug-24	31/07/2024	07/08/2024	Buckinghamshire	10406
Week 2	Wednesday	Sep-24	04/09/2024	11/09/2024	Durham	11309
Week 2	Wednesday	Oct-24	02/10/2024	09/10/2024	Colchester	11506
Week 2	Wednesday	Nov-24	30/10/2024	06/11/2024	Cheltenham	11601
Week 2	Wednesday	Dec-24	27/11/2024	04/12/2024	Cotswold	11602
Week 2	Wednesday	Jan-25	08/01/2025	15/01/2025	Forest of Dean	11603
Week 2	Wednesday	Feb-25	05/02/2025	12/02/2025	Gloucester	11604
Week 2	Wednesday	Mar-25	05/03/2025	12/03/2025	Stroud	11605
					Tewkesbury	11606
					Basingstoke and Deane	11701
					Dacorum	11902
					Hertsmere	11904

Week number	Day of transfer	Relevant month	Earliest data extraction date	Data transfer date	LA name	LA number
					St Albans	11906
					Stevenage	11907
					Three Rivers	11908
					Watford	11909
					Oxford	13102
					West Oxfordshire	13105
					Wiltshire	13906
					Gateshead	20401
Week 2	Thursday	Apr-24	04/04/2024	11/04/2024	West Berkshire	10302
Week 2	Thursday	May-24	02/05/2024	09/05/2024	Reading	10303
Week 2	Thursday	Jun-24	06/06/2024	13/06/2024	Windsor and Maidenhead	10305
Week 2	Thursday	Jul-24	04/07/2024	11/07/2024	Wokingham	10306
Week 2	Thursday	Aug-24	01/08/2024	08/08/2024	Barrow-in-Furness	10902
Week 2	Thursday	Sep-24	05/09/2024	12/09/2024	East Hampshire	11702
Week 2	Thursday	Oct-24	03/10/2024	10/10/2024	Eastleigh	11703
Week 2	Thursday	Nov-24	31/10/2024	07/11/2024	Fareham	11704

Week number	Day of transfer	Relevant month	Earliest data extraction date	Data transfer date	LA name	LA number
Week 2	Thursday	Dec-24	28/11/2024	05/12/2024	Gosport	11705
Week 2	Thursday	Jan-25	09/01/2025	16/01/2025	New Forest	11708
Week 2	Thursday	Feb-25	06/02/2025	13/02/2025	Portsmouth	11709
Week 2	Thursday	Mar-25	06/03/2025	13/03/2025	Rushmoor	11710
					Southampton	11711
					Test Valley	11712
					Winchester	11713
					Isle of Wight	12103
					Elmbridge	13601
					Epsom and Ewell	13602
					Guildford	13603
					Mole Valley	13604
					Reigate and Banstead	13605
					Runnymede	13606
					Spelthorne	13607
					Surrey Heath	13608

Week number	Day of transfer	Relevant month	Earliest data extraction date	Data transfer date	LA name	LA number
					Tandridge	13609
					Waverley	13610
					Woking	13611
					Redcar and Cleveland	15703
					Solihull	20505
					Waltham Forest	50120
Week 3	Monday	Apr-24	08/04/2024	15/04/2024	Slough	10304
Week 3	Monday	May-24	06/05/2024	13/05/2024	Cornwall	10807
Week 3	Monday	Jun-24	10/06/2024	17/06/2024	East Devon	11101
Week 3	Monday	Jul-24	08/07/2024	15/07/2024	Exeter	11102
Week 3	Monday	Aug-24	05/08/2024	12/08/2024	North Devon	11104
Week 3	Monday	Sep-24	09/09/2024	16/09/2024	Bournemouth	11201
Week 3	Monday	Oct-24	07/10/2024	14/10/2024	Christchurch	11202
Week 3	Monday	Nov-24	04/11/2024	11/11/2024	Poole	11204
Week 3	Monday	Dec-24	02/12/2024	09/12/2024	Dorset	11210
Week 3	Monday	Jan-25	13/01/2025	20/01/2025		

Week number	Day of transfer	Relevant month	Earliest data extraction date	Data transfer date	LA name	LA number
Week 3	Monday	Feb-25	10/02/2025	17/02/2025		
Week 3	Monday	Mar-25	10/03/2025	17/03/2025		
Week 3	Tuesday	Apr-24	09/04/2024	16/04/2024	Bracknell Forest	10301
Week 3	Tuesday	May-24	07/05/2024	14/05/2024	South Hams	11106
Week 3	Tuesday	Jun-24	11/06/2024	18/06/2024	Teignbridge	11107
Week 3	Tuesday	Jul-24	09/07/2024	16/07/2024	Torbay	11108
Week 3	Tuesday	Aug-24	06/08/2024	13/08/2024	Torrige	11109
Week 3	Tuesday	Sep-24	10/09/2024	17/09/2024	West Devon	11110
Week 3	Tuesday	Oct-24	08/10/2024	15/10/2024	East Hertfordshire	11903
Week 3	Tuesday	Nov-24	05/11/2024	12/11/2024	Sedgemoor	13302
Week 3	Tuesday	Dec-24	03/12/2024	10/12/2024	South Somerset	13305
Week 3	Tuesday	Jan-25	14/01/2025	21/01/2025	Somerset West and Taunton	13306
Week 3	Tuesday	Feb-25	11/02/2025	18/02/2025	Stafford	13406
Week 3	Tuesday	Mar-25	11/03/2025	18/03/2025	Bath and North East Somerset	15101
					South Gloucestershire	15104

Week number	Day of transfer	Relevant month	Earliest data extraction date	Data transfer date	LA name	LA number
					Dartford	16103
					Sevenoaks	16108
					Thanet	16111
					Herefordshire	18102
					Wirral	20205
					Wandsworth	40111
Week 3	Wednesday	Apr-24	10/04/2024	17/04/2024	Mid Devon	11103
Week 3	Wednesday	May-24	08/05/2024	15/05/2024	North Hertfordshire	11905
Week 3	Wednesday	Jun-24	12/06/2024	19/06/2024	Telford and Wrekin	13206
Week 3	Wednesday	Jul-24	10/07/2024	17/07/2024	Shropshire	13207
Week 3	Wednesday	Aug-24	07/08/2024	14/08/2024	South Staffordshire	13405
Week 3	Wednesday	Sep-24	11/09/2024	18/09/2024	North Warwickshire	13701
Week 3	Wednesday	Oct-24	09/10/2024	16/10/2024	Nuneaton and Bedworth	13702
Week 3	Wednesday	Nov-24	06/11/2024	13/11/2024	Rugby	13703

Week number	Day of transfer	Relevant month	Earliest data extraction date	Data transfer date	LA name	LA number
Week 3	Wednesday	Dec-24	04/12/2024	11/12/2024	Stratford-upon-Avon	13704
Week 3	Wednesday	Jan-25	15/01/2025	22/01/2025	Warwick	13705
Week 3	Wednesday	Feb-25	12/02/2025	19/02/2025	Bristol	15102
Week 3	Wednesday	Mar-25	12/03/2025	19/03/2025	Malvern Hills	18103
					Worcester	18105
					Wychavon	18106
					Wyre Forest	18107
					Birmingham	20501
					Walsall	20506
					Wolverhampton	20507
					East Dunbartonshire	101802
					Dundee	101902
Week 3	Thursday	Apr-24	11/04/2024	18/04/2024	Pendle	12308
Week 3	Thursday	May-24	09/05/2024	16/05/2024	Bromsgrove	18101
Week 3	Thursday	Jun-24	13/06/2024	20/06/2024	Redditch	18104

Week number	Day of transfer	Relevant month	Earliest data extraction date	Data transfer date	LA name	LA number
Week 3	Thursday	Jul-24	11/07/2024	18/07/2024	Hounslow	50113
Week 3	Thursday	Aug-24	08/08/2024	15/08/2024	Orkney Islands	90101
Week 3	Thursday	Sep-24	12/09/2024	19/09/2024	Shetland Islands	90102
Week 3	Thursday	Oct-24	10/10/2024	17/10/2024	Western Isles (Comhairle nan Eilean Siar)	90103
Week 3	Thursday	Nov-24	07/11/2024	14/11/2024	Scottish Borders	101101
Week 3	Thursday	Dec-24	05/12/2024	12/12/2024	Clackmannanshire	101201
Week 3	Thursday	Jan-25	16/01/2025	23/01/2025	Falkirk	101202
Week 3	Thursday	Feb-25	13/02/2025	20/02/2025	Stirling	101203
Week 3	Thursday	Mar-25	13/03/2025	20/03/2025	Dumfries and Galloway	101301
					Fife	101401
					Aberdeen	101501
					Aberdeenshire	101502
					Moray	101503
					Highland	101601
					Edinburgh	101701

Week number	Day of transfer	Relevant month	Earliest data extraction date	Data transfer date	LA name	LA number
					East Lothian	101702
					Midlothian	101703
					West Lothian	101704
					Argyll and Bute	101801
					West Dunbartonshire	101803
					South Lanarkshire	101804
					North Lanarkshire	101805
					East Ayrshire	101806
					North Ayrshire	101807
					East Renfrewshire	101808
					Glasgow	101809
					Inverclyde	101810
					South Ayrshire	101811
					Renfrewshire	101812
					Angus	101901
					Perth and Kinross	101903

Week number	Day of transfer	Relevant month	Earliest data extraction date	Data transfer date	LA name	LA number
Week 4	Monday	Apr-24	15/04/2024	22/04/2024	Oadby and Wigston	12408
Week 4	Monday	May-24	13/05/2024	20/05/2024	Arun	13802
Week 4	Monday	Jun-24	17/06/2024	24/06/2024	Chichester	13803
Week 4	Monday	Jul-24	15/07/2024	22/07/2024	Crawley	13804
Week 4	Monday	Aug-24	12/08/2024	19/08/2024	Brighton and Hove	14101
Week 4	Monday	Sep-24	16/09/2024	23/09/2024	Eastbourne	14102
Week 4	Monday	Oct-24	14/10/2024	21/10/2024	Lewes	14104
Week 4	Monday	Nov-24	11/11/2024	18/11/2024	Ashford	16101
Week 4	Monday	Dec-24	09/12/2024	16/12/2024	Canterbury	16102
Week 4	Monday	Jan-25	20/01/2025	27/01/2025	Dover	16104
Week 4	Monday	Feb-25	17/02/2025	24/02/2025	Conwy	71101
Week 4	Monday	Mar-25	17/03/2025	24/03/2025	Gwynedd	71102
					Denbighshire	71103
					Flintshire	71104
					Isle of Anglesey (Ynys Mon)	71106

Week number	Day of transfer	Relevant month	Earliest data extraction date	Data transfer date	LA name	LA number
					Ceredigion	71201
					Carmarthenshire	71202
					Pembrokeshire	71203
					Powys	71204
					Bridgend	71301
					Neath Port Talbot	71302
					Rhondda Cynon Taff	71303
					Swansea	71304
					Blaenau Gwent	71401
					Caerphilly	71402
					Merthyr Tydfil	71404
					Monmouthshire	71405
					Newport	71406
					Torfaen	71407
Week 4	Tuesday	Apr-24	16/04/2024	23/04/2024	Amber Valley	11001
Week 4	Tuesday	May-24	14/05/2024	21/05/2024	Bolsover	11002

Week number	Day of transfer	Relevant month	Earliest data extraction date	Data transfer date	LA name	LA number
Week 4	Tuesday	Jun-24	18/06/2024	25/06/2024	Chesterfield	11003
Week 4	Tuesday	Jul-24	16/07/2024	23/07/2024	Derby	11004
Week 4	Tuesday	Aug-24	13/08/2024	20/08/2024	Erewash	11005
Week 4	Tuesday	Sep-24	17/09/2024	24/09/2024	North East Derbyshire	11007
Week 4	Tuesday	Oct-24	15/10/2024	22/10/2024	Derbyshire Dales	11009
Week 4	Tuesday	Nov-24	12/11/2024	19/11/2024	Blaby	12401
Week 4	Tuesday	Dec-24	10/12/2024	17/12/2024	Ashfield	13001
Week 4	Tuesday	Jan-25	21/01/2025	28/01/2025	Bassetlaw	13002
Week 4	Tuesday	Feb-25	18/02/2025	25/02/2025	Broxtowe	13003
Week 4	Tuesday	Mar-25	18/03/2025	25/03/2025	Cannock Chase	13401
					East Staffordshire	13402
					Adur	13801
					Horsham	13805
					Mid Sussex	13806
					Worthing	13807
					Hastings	14103

Week number	Day of transfer	Relevant month	Earliest data extraction date	Data transfer date	LA name	LA number
					Rother	14105
					Wealden	14106
					Gravesham	16105
					Maidstone	16106
					Medway	16107
					Folkestone and Hythe	16109
					Swale	16110
					Tonbridge and Malling	16112
					Tunbridge Wells	16113
					Vale of Glamorgan	71305
					Cardiff	71403
Week 4	Wednesday	Apr-24	17/04/2024	24/04/2024	East Cambridgeshire	10502
Week 4	Wednesday	May-24	15/05/2024	22/05/2024	High Peak	11006
Week 4	Wednesday	Jun-24	19/06/2024	26/06/2024	South Derbyshire	11008
Week 4	Wednesday	Jul-24	17/07/2024	24/07/2024	Basildon	11501

Week number	Day of transfer	Relevant month	Earliest data extraction date	Data transfer date	LA name	LA number
Week 4	Wednesday	Aug-24	14/08/2024	21/08/2024	Brentwood	11503
Week 4	Wednesday	Sep-24	18/09/2024	25/09/2024	Thurrock	11513
Week 4	Wednesday	Oct-24	16/10/2024	23/10/2024	Harborough	12403
Week 4	Wednesday	Nov-24	13/11/2024	20/11/2024	Hinckley and Bosworth	12404
Week 4	Wednesday	Dec-24	11/12/2024	18/12/2024	Leicester	12405
Week 4	Wednesday	Jan-25	22/01/2025	29/01/2025	Melton	12406
Week 4	Wednesday	Feb-25	19/02/2025	26/02/2025	North West Leicester	12407
Week 4	Wednesday	Mar-25	19/03/2025	26/03/2025	Rutland	12409
					Breckland	12601
					Broadland	12602
					Corby	12701
					Daventry	12702
					East Northamptonshire	12703
					Kettering	12704
					Northampton	12705

Week number	Day of transfer	Relevant month	Earliest data extraction date	Data transfer date	LA name	LA number
					South Northamptonshire	12706
					Wellingborough	12707
					Gedling	13004
					Mansfield	13005
					Newark and Sherwood	13006
					Nottingham	13007
					Rushcliffe	13008
					Cherwell	13101
					Lichfield	13403
					Newcastle-under-Lyme	13404
					Staffordshire Moorlands	13407
					Stoke-on-Trent	13408
					Tamworth	13409
					West Suffolk	13508
					Wrexham	71105

Week number	Day of transfer	Relevant month	Earliest data extraction date	Data transfer date	LA name	LA number
Week 4	Thursday	Apr-24	18/04/2024	25/04/2024	Cambridge	10501
Week 4	Thursday	May-24	16/05/2024	23/05/2024	Fenland	10503
Week 4	Thursday	Jun-24	20/06/2024	27/06/2024	Huntingdonshire	10504
Week 4	Thursday	Jul-24	18/07/2024	25/07/2024	Peterborough	10505
Week 4	Thursday	Aug-24	15/08/2024	22/08/2024	South Cambridge	10506
Week 4	Thursday	Sep-24	19/09/2024	26/09/2024	Braintree	11502
Week 4	Thursday	Oct-24	17/10/2024	24/10/2024	Castle Point	11504
Week 4	Thursday	Nov-24	14/11/2024	21/11/2024	Chelmsford	11505
Week 4	Thursday	Dec-24	12/12/2024	19/12/2024	Epping Forest	11507
Week 4	Thursday	Jan-25	23/01/2025	30/01/2025	Harlow	11508
Week 4	Thursday	Feb-25	20/02/2025	27/02/2025	Maldon	11509
Week 4	Thursday	Mar-25	20/03/2025	27/03/2025	Rochford	11510
					Southend-on-Sea	11511
					Tendring	11512
					Uttlesford	11514
					Boston	12501

Week number	Day of transfer	Relevant month	Earliest data extraction date	Data transfer date	LA name	LA number
					East Lindsey	12502
					Lincoln	12503
					North Kesteven	12504
					South Holland	12505
					South Kesteven	12506
					West Lindsey	12507
					Great Yarmouth	12603
					West Norfolk and Kings Lynn	12604
					North Norfolk	12605
					Norwich	12606
					South Norfolk	12607
					Babergh	13501
					Ipswich	13503
					Mid Suffolk	13504
					East Suffolk	13509
					North Somerset	15103

HBAA Initiative profiled activity volumes and indicative funding for FYE March 2025

LA	FCRs volumes	SERs volumes	HBMS volumes	Indicative funding
Aberdeen City Council	830	15	93	£19,491.62
Aberdeenshire Council	355	11	62	£8,764.10
Adur District Council	285	13	22	£6,792.23
Amber Valley Borough Council	588	9	44	£13,460.05
Angus Council	257	7	44	£6,313.79
Argyll and Bute Council	332	7	38	£7,829.28
Arun District Council	709	23	54	£16,641.07
Ashfield District Council	592	12	49	£13,704.44
Ashford Borough Council	502	18	43	£11,885.98
Babergh District Council	234	10	23	£5,630.81
Barnsley Metropolitan Borough Council	810	12	107	£19,143.61
Basildon Council	1130	15	69	£25,589.35
Basingstoke and Deane Borough Council	900	17	49	£20,474.56
Bassetlaw District Council	310	5	39	£7,319.33

LA	FCRs volumes	SERs volumes	HBMS volumes	Indicative funding
Bath and Northeast Somerset Council	669	28	49	£15,862.45
Bedford Borough Council	1329	38	61	£30,470.03
Birmingham City Council	25830	400	777	£576,323.25
Blaby District Council	213	8	18	£5,061.87
Blackburn with Darwen Borough Council	818	25	64	£19,145.36
Blackpool Council	939	28	95	£22,248.62
Blaenau Gwent County Borough Council	283	4	43	£6,757.46
Bolsover District Council	222	4	33	£5,319.25
Bolton Council	1531	36	138	£35,772.66
Borough Council of King's Lynn and West Norfolk	670	15	52	£15,518.20
Borough of Broxbourne Council	614	19	32	£14,183.96
Boston Borough Council	306	7	29	£7,159.01
Bournemouth, Christchurch and Poole Council	2462	92	157	£57,697.22
Bracknell Forest Council	554	17	31	£12,832.68

LA	FCRs volumes	SERs volumes	HBMS volumes	Indicative funding
Braintree District Council	643	14	44	£14,805.44
Breckland Council	589	17	45	£13,740.24
Brent Council	5165	427	214	£126,845.39
Brentwood Borough Council	176	4	15	£4,077.50
Bridgend County Borough Council	579	9	62	£13,505.78
Brighton and Hove City Council	2645	132	153	£62,835.06
Bristol City Council	3402	122	215	£79,546.75
Broadland District Council	408	20	31	£9,788.48
Bromsgrove District Council	348	5	22	£7,910.32
Broxtowe Borough Council	355	7	32	£8,263.41
Buckinghamshire Council	2161	108	128	£51,374.36
Burnley Borough Council	516	14	44	£12,090.82
Bury Council	839	29	69	£19,806.84
Caerphilly County Borough Council	757	10	120	£18,115.64

LA	FCRs volumes	SERs volumes	HBMS volumes	Indicative funding
Calderdale Council	825	31	78	£19,664.80
Cambridge City Council	679	17	45	£15,676.75
Cannock Chase District Council	304	8	35	£7,239.03
Canterbury City Council	725	22	52	£16,900.51
Cardiff Council	2603	86	167	£60,677.00
Carmarthenshire County Council	563	20	76	£13,710.87
Castle Point Borough Council	386	7	23	£8,808.71
Central Bedfordshire Council	1194	38	73	£27,742.31
Ceredigion County Council	298	18	28	£7,305.95
Charnwood Borough Council	638	11	46	£14,626.49
Chelmsford City Council	927	26	65	£21,540.69
Cheltenham Borough Council	560	15	36	£12,932.22
Cherwell District Council	559	19	38	£13,072.18
Cheshire East Council	1157	26	99	£26,926.13

LA	FCRs volumes	SERs volumes	HBMS volumes	Indicative funding
Cheshire West and Chester Council	1082	30	119	£25,714.06
Chesterfield Borough Council	465	18	52	£11,222.78
Chichester District Council	529	28	39	£12,724.57
Chorley Council	467	4	37	£10,626.26
City of Bradford Metropolitan District Council	3083	99	209	£71,924.19
City of Edinburgh Council	4197	98	239	£96,173.77
City of Lincoln Council	560	9	45	£12,881.51
City of London Corporation	78	3	5	£1,826.98
City of Wolverhampton Council	1253	46	122	£29,890.61
City of York Council	592	13	49	£13,744.21
Clackmannanshire Council	242	5	27	£5,688.04
Colchester Borough Council	1047	25	72	£24,167.81
Conwy County Borough Council	762	16	63	£17,666.98

LA	FCRs volumes	SERs volumes	HBMS volumes	Indicative funding
Cornwall Council	3425	131	274	£81,110.03
Cotswold District Council	231	8	22	£5,509.46
Council of the Isle of Scilly	0	0	0	£0.00
Coventry City Council	2950	73	155	£67,554.40
Crawley Borough Council	801	29	45	£18,674.62
Croydon Council	4690	182	169	£108,436.37
Cumberland	882	17	101	£20,754.41
Dacorum Borough Council	727	32	54	£17,284.89
Darlington Borough Council	432	8	47	£10,127.41
Dartford Borough Council	532	11	46	£12,365.13
Denbighshire County Council	636	11	48	£14,623.84
Derby City Council	1696	43	114	£39,199.65
Derbyshire Dales District Council	198	9	19	£4,764.03
Doncaster Council	1279	31	127	£30,050.60

LA	FCRs volumes	SERs volumes	HBMS volumes	Indicative funding
Dorset Council	1565	61	129	£37,157.77
Dover District Council	627	9	42	£14,271.02
Dudley Metropolitan Borough Council	815	32	108	£19,895.92
Dumfries and Galloway Council	598	13	73	£14,186.47
Dundee City Council	799	14	99	£18,888.67
Durham County Council	2984	62	259	£69,321.85
East Ayrshire Council	284	5	60	£7,036.82
East Cambridgeshire District Council	278	10	23	£6,580.87
East Devon District Council	467	23	44	£11,322.14
East Dunbartonshire Council	237	5	26	£5,570.67
East Hampshire District Council	396	11	26	£9,162.67
East Herts District Council	443	20	36	£10,585.26
East Lindsey District Council	547	21	64	£13,210.11
East Lothian Council	448	8	60	£10,647.27

LA	FCRs volumes	SERs volumes	HBMS volumes	Indicative funding
East Renfrewshire Council	196	6	25	£4,725.12
East Riding of Yorkshire Council	778	29	97	£18,875.81
East Staffordshire Borough Council	537	18	35	£12,542.55
East Suffolk Council	909	26	86	£21,437.06
Eastbourne Borough Council	932	26	52	£21,464.62
Eastleigh Borough Council	417	13	34	£9,791.28
Elmbridge Borough Council	523	40	37	£12,958.13
Enfield Council	7386	346	211	£171,871.89
Epping Forest District Council	464	19	40	£11,053.77
Epsom and Ewell Borough Council	434	20	19	£10,187.69
Erewash Borough Council	661	8	38	£14,907.94
Exeter City Council	858	14	58	£19,608.66
Falkirk Council	462	5	72	£11,011.58

LA	FCRs volumes	SERs volumes	HBMS volumes	Indicative funding
Fareham Borough Council	329	10	24	£7,668.61
Fenland District Council	508	11	38	£11,743.27
Fife Council	1578	32	166	£37,025.12
Flintshire County Council	596	10	51	£13,744.00
Folkestone and Hythe District Council	427	16	46	£10,256.24
Forest of Dean District Council	328	13	27	£7,782.41
Fylde Council	272	9	28	£6,467.38
Gateshead Council	1053	23	113	£24,772.59
Gedling Borough Council	615	15	34	£14,094.04
Glasgow City Council	6056	90	628	£140,925.71
Gloucester City Council	1066	14	48	£23,929.18
Gosport Borough Council	374	6	31	£8,605.34
Gravesham Borough Council	411	11	35	£9,625.19
Great Yarmouth Borough Council	508	8	45	£11,741.21

LA	FCRs volumes	SERs volumes	HBMS volumes	Indicative funding
Guildford Borough Council	608	18	34	£14,034.54
Gwynedd Council	553	13	71	£13,200.62
Halton Borough Council	525	10	59	£12,333.99
Harborough District Council	174	5	17	£4,112.29
Haringey Council	5049	259	202	£118,959.39
Harlow Council	606	15	37	£13,940.70
Harrow Council	2329	300	96	£60,528.59
Hart District Council	215	14	21	£5,323.64
Hartlepool Borough Council	484	7	52	£11,278.88
Hastings Borough Council	931	27	55	£21,516.55
Havant Borough Council	503	15	41	£11,786.46
Herefordshire Council	721	27	63	£17,115.14
Hertsmere Borough Council	581	29	35	£13,801.67
High Peak Borough Council	362	10	30	£8,472.22
Highland Council	608	11	82	£14,443.20

LA	FCRs volumes	SERs volumes	HBMS volumes	Indicative funding
Hillingdon Council	3037	167	116	£71,832.40
Hinckley and Bosworth Borough Council	291	7	26	£6,805.09
Horsham District Council	526	24	36	£12,490.40
Hull City Council	2279	41	178	£52,471.26
Huntingdonshire District Council	580	13	43	£13,407.69
Hyndburn Borough Council	460	11	37	£10,690.66
Inverclyde Council	325	6	47	£7,764.93
Ipswich Borough Council	814	17	60	£18,787.89
Isle of Anglesey County Council	185	6	29	£4,525.01
Isle of Wight Council	780	29	62	£18,436.95
Islington Council	2361	160	194	£58,159.74
Kirklees Council	1638	59	149	£38,902.64
Knowsley Metropolitan Borough Council	682	16	97	£16,391.00
Lancaster City Council	543	7	56	£12,596.68
Leeds City Council	4644	176	354	£109,702.52

LA	FCRs volumes	SERs volumes	HBMS volumes	Indicative funding
Leicester City Council	2528	110	151	£59,614.26
Lewes District Council	498	29	38	£12,095.05
Lewisham Council	5221	149	251	£119,863.72
Lichfield District Council	231	6	25	£5,456.53
Liverpool City Council	4032	96	366	£94,255.55
London Borough of Barking and Dagenham	3038	150	134	£71,556.57
London Borough of Barnet	4529	409	177	£112,159.32
London Borough of Bexley	1489	44	88	£34,438.85
London Borough of Bromley	2181	59	111	£50,035.33
London Borough of Camden	2942	166	176	£70,543.30
London Borough of Ealing	4776	338	188	£115,365.19
London Borough of Hackney	7869	240	300	£180,099.46
London Borough of Hammersmith and Fulham	2342	88	137	£54,754.87

LA	FCRs volumes	SERs volumes	HBMS volumes	Indicative funding
London Borough of Havering	1543	68	96	£36,474.47
London Borough of Hounslow	1764	164	101	£44,268.22
London Borough of Lambeth	5692	185	240	£130,936.55
London Borough of Newham	7600	480	233	£180,912.56
London Borough of Redbridge	3804	323	121	£93,185.76
London Borough of Richmond Upon Thames	911	48	58	£21,774.83
London Borough of Tower Hamlets	5961	395	222	£143,003.23
London Borough of Waltham Forest	3162	161	131	£74,506.72
Luton Borough Council	2409	110	89	£56,227.30
Maidstone Borough Council	919	35	52	£21,467.64
Maldon District Council	175	6	18	£4,178.45
Malvern Hills District Council	227	12	23	£5,537.56
Manchester City Council	6070	114	351	£138,295.02

LA	FCRs volumes	SERs volumes	HBMS volumes	Indicative funding
Mansfield District Council	485	7	48	£11,250.03
Medway Council	1477	37	95	£34,046.19
Melton Borough Council	98	3	11	£2,349.67
Merthyr Tydfil County Borough Council	219	3	30	£5,178.07
Merton Council	1570	84	65	£37,117.21
Mid Devon District Council	236	7	24	£5,576.99
Mid Suffolk District Council	178	7	22	£4,322.55
Mid Sussex District Council	472	22	35	£11,255.00
Middlesbrough Council	902	25	83	£21,221.89
Midlothian Council	418	5	35	£9,568.08
Milton Keynes Council	1935	71	108	£45,130.95
Mole Valley District Council	356	17	23	£8,483.88

LA	FCRs volumes	SERs volumes	HBMS volumes	Indicative funding
Monmouthshire County Council	413	11	31	£9,597.25
Moray Council	247	10	31	£6,004.99
Neath Port Talbot County Council	830	10	78	£19,144.97
New Forest District Council	564	24	49	£13,488.56
Newark and Sherwood District Council	405	7	40	£9,412.68
Newcastle City Council	1732	42	154	£40,477.25
Newcastle-Under-Lyme Borough Council	463	7	44	£10,725.67
Newport City Council	1001	12	91	£23,037.15
North Ayrshire Council	451	11	82	£11,090.11
North Devon Council	525	12	36	£12,099.93
North East Derbyshire District Council	217	6	40	£5,354.90

LA	FCRs volumes	SERs volumes	HBMS volumes	Indicative funding
North East Lincolnshire Council	809	11	68	£18,592.00
North Hertfordshire District Council	480	18	37	£11,335.46
North Kesteven District Council	206	8	29	£5,032.70
North Lanarkshire Council	1102	15	186	£26,534.54
North Lincolnshire Council	579	13	54	£13,521.38
North Norfolk District Council	610	27	39	£14,416.88
North Northamptonshire Council	1321	26	107	£30,526.23
North Somerset Council	852	19	70	£19,779.07
North Tyneside Council	615	14	97	£14,912.79
North Warwickshire District Council	188	5	18	£4,443.28

LA	FCRs volumes	SERs volumes	HBMS volumes	Indicative funding
North West Leicestershire District Council	220	4	27	£5,205.30
North Yorkshire	1738	47	170	£40,972.32
Northumberland County Council	1091	33	130	£26,138.35
Norwich City Council	768	25	88	£18,394.07
Nottingham City Council	2618	47	192	£60,109.14
Nuneaton and Bedworth Borough Council	631	9	44	£14,397.48
Oadby and Wigston Borough Council	175	5	12	£4,070.07
Oldham Council	1201	63	113	£29,204.65
Orkney Islands Council	63	2	7	£1,495.98
Oxford City Council	1190	27	56	£27,082.63
Pembrokeshire County Council	365	21	50	£9,134.52
Pendle Borough Council	367	16	34	£8,812.02

LA	FCRs volumes	SERs volumes	HBMS volumes	Indicative funding
Perth and Kinross Council	257	7	49	£6,360.68
Peterborough City Council	1377	35	83	£31,707.94
Plymouth City Council	1593	32	148	£37,096.01
Portsmouth City Council	1551	47	119	£36,296.75
Powys County Council	358	15	47	£8,768.92
Preston City Council	981	15	84	£22,608.36
Reading Borough Council	1348	42	66	£31,082.56
Redcar and Cleveland Borough Council	583	14	74	£13,905.68
Redditch Borough Council	322	6	29	£7,470.76
Reigate and Banstead Borough Council	616	23	37	£14,400.23
Renfrewshire Council	628	10	95	£15,009.16

LA	FCRs volumes	SERs volumes	HBMS volumes	Indicative funding
Rhonda Cynon Taff County Borough Council	851	8	119	£20,078.12
Ribble Valley Borough Council	111	5	11	£2,699.83
Rochdale Borough Council	1419	32	109	£32,861.21
Rochford District Council	236	10	18	£5,620.32
Rossendale Borough Council	205	4	26	£4,875.21
Rother District Council	421	13	32	£9,830.78
Rotherham Metropolitan Borough Council	1144	26	121	£26,933.85
Royal Borough of Greenwich	3923	109	175	£89,776.92
Royal Borough of Kensington and Chelsea	2904	112	125	£67,374.52
Royal Borough of Kingston Upon Thames	1218	64	55	£28,825.66

LA	FCRs volumes	SERs volumes	HBMS volumes	Indicative funding
Royal Borough of Windsor and Maidenhead	534	30	35	£12,829.94
Rugby Borough Council	324	8	24	£7,520.86
Runnymede Borough Council	273	10	21	£6,448.47
Rushcliffe Borough Council	285	9	25	£6,714.18
Rushmoor Borough Council	444	12	40	£10,404.30
Rutland County Council	97	3	8	£2,266.16
Salford City Council	2284	41	158	£52,329.67
Sandwell Metropolitan Borough Council	1111	28	154	£26,720.19
Scottish Borders Council	442	10	48	£10,409.81
Sefton Council	1173	28	129	£27,722.18
Sevenoaks District Council	373	18	46	£9,174.87

LA	FCRs volumes	SERs volumes	HBMS volumes	Indicative funding
Sheffield City Council	3488	86	339	£81,938.30
Shetland Islands Council	49	0	6	£1,139.88
Shropshire Council	871	30	97	£20,888.94
Slough Borough Council	1598	132	60	£39,171.19
Solihull Metropolitan Borough Council	681	16	64	£15,947.01
Somerset	2107	69	181	£49,702.52
South Ayrshire Council	482	11	55	£11,411.84
South Cambridgeshire District Council	487	15	35	£11,371.89
South Derbyshire District Council	271	8	24	£6,382.67
South Gloucestershire Council	874	28	66	£20,458.35
South Hams District Council	290	20	28	£7,222.46

LA	FCRs volumes	SERs volumes	HBMS volumes	Indicative funding
South Holland District Council	252	7	25	£5,936.85
South Kesteven District Council	371	16	38	£8,950.95
South Lanarkshire Council	887	23	148	£21,673.09
South Norfolk Council	544	15	34	£12,574.39
South Oxfordshire District Council	380	15	40	£9,133.29
South Ribble Borough Council	336	7	28	£7,798.83
South Staffordshire District Council	308	7	33	£7,263.64
South Tyneside Council	790	26	103	£19,115.35
Southampton City Council	1729	64	120	£40,641.06
Southend On Sea Borough Council	1298	39	80	£30,090.23
Southwark Council	4131	71	198	£93,377.54

LA	FCRs volumes	SERs volumes	HBMS volumes	Indicative funding
Spelthorne Borough Council	447	17	29	£10,494.65
St Albans City and District Council	521	29	32	£12,501.90
St Helens Council	867	10	88	£20,060.95
Stafford Borough Council	405	7	35	£9,357.68
Staffordshire Moorlands District Council	288	5	21	£6,617.46
Stevenage Borough Council	577	14	39	£13,322.98
Stirling Council	415	7	55	£9,839.36
Stockport Metropolitan Borough Council	868	24	97	£20,630.62
Stockton-On-Tees Borough Council	1104	26	83	£25,578.11
Stoke-On-Trent City Council	1441	34	125	£33,601.88
Stratford On Avon District Council	445	14	33	£10,424.71

LA	FCRs volumes	SERs volumes	HBMS volumes	Indicative funding
Stroud District Council	385	16	32	£9,181.99
Sunderland City Council	1659	40	170	£39,050.96
Surrey Heath Borough Council	220	9	17	£5,208.58
Sutton Council	1448	64	65	£33,891.26
Swale Borough Council	863	20	57	£19,884.81
Swansea Council	800	18	117	£19,259.51
Swindon Borough Council	995	21	73	£22,932.04
Tameside Metropolitan Borough Council	1240	26	144	£29,293.61
Tamworth Borough Council	252	2	26	£5,807.55
Tandridge District Council	266	14	21	£6,414.16
Teignbridge District Council	498	14	44	£11,701.48

LA	FCRs volumes	SERs volumes	HBMS volumes	Indicative funding
Telford and Wrekin Council	1181	20	85	£27,070.41
Tendring District Council	713	22	65	£16,806.05
Test Valley Borough Council	494	14	32	£11,430.35
Tewkesbury Borough Council	232	7	22	£5,468.12
Thanet District Council	837	27	65	£19,639.58
Three Rivers District Council	344	15	25	£8,176.79
Thurrock Council	696	25	52	£16,376.24
Tonbridge and Malling Borough Council	502	17	38	£11,790.99
Torbay Council	949	23	71	£21,993.33
Torfaen County Borough Council	478	9	48	£11,171.14
Torridge District Council	294	13	25	£7,031.39
Trafford Council	999	22	74	£23,066.54

LA	FCRs volumes	SERs volumes	HBMS volumes	Indicative funding
Tunbridge Wells Borough Council	493	21	36	£11,704.50
Uttlesford District Council	183	11	19	£4,535.64
Vale of Glamorgan Council	574	9	63	£13,408.62
Vale of White Horse District Council	412	14	40	£9,790.33
Wakefield Council	2099	32	167	£48,198.64
Walsall Council	1434	52	125	£34,002.92
Wandsworth Council	4151	253	168	£99,071.07
Warrington Borough Council	857	16	94	£20,104.35
Warwick District Council	457	14	37	£10,721.99
Watford Borough Council	893	46	37	£21,055.33
Waverley Borough Council	362	20	30	£8,765.34
Wealden District Council	434	34	36	£10,833.83

LA	FCRs volumes	SERs volumes	HBMS volumes	Indicative funding
Welwyn Hatfield Borough Council	723	21	48	£16,789.26
West Berkshire Council	525	15	40	£12,239.88
West Devon Borough Council	195	9	17	£4,669.98
West Dunbartonshire Council	487	8	68	£11,596.14
West Lancashire Borough Council	217	7	37	£5,356.87
West Lindsey District Council	315	12	31	£7,532.21
West Lothian Council	973	15	89	£22,500.57
West Northamptonshire Council	1653	47	121	£38,507.11
West Oxfordshire District Council	346	13	24	£8,151.62
West Suffolk Council	803	20	53	£18,534.38
Westminster City Council	4241	138	193	£97,760.43

LA	FCRs volumes	SERs volumes	HBMS volumes	Indicative funding
Westmorland and Furness	689	22	69	£16,354.55
Wigan Council	1115	26	126	£26,362.35
Wiltshire Council	1398	38	126	£32,804.21
Winchester City Council	337	17	33	£8,185.82
Wirral Council	1843	44	170	£43,116.32
Woking Borough Council	585	20	27	£13,529.20
Wokingham District Council	311	11	23	£7,303.70
Worcester City Council	599	11	36	£13,641.47
Worthing Borough Council	778	18	43	£17,791.34
Wrexham County Borough Council	511	14	57	£12,144.19
Wychavon District Council	427	15	37	£10,107.96
Wyre Council	409	9	41	£9,588.69

LA	FCRs volumes	SERs volumes	HBMS volumes	Indicative funding
Wyre Forest District Council	474	21	41	£11,357.60